

## QUALITY ASSURANCE AGREEMENT AEROSPACE

between

represented by

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and

Zoerkler Gears GmbH & CoKG

Friedrich Zoerkler Strasse 1

7093 Jois

represented by

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**The following points must be observed for aviation orders (orders for the manufacture/delivery of products/parts which are subsequently used in the aviation industry) to which we explicitly refer:**

### 1) Reporting obligations

If, after delivery of the product, it is determined that the product does not comply with the order requirements (drawings, specifications, standard, ...), Zoerkler must be informed immediately in form of a brief description of the deviation. Should the supplier lose his system certification according to EN 9100/ISO 9001/Part 21, ... or change the scope of the certified system, Zoerkler must be informed immediately.

1.a. Release of production deviations: For any deviations in the product which do not correspond to the order requirements (drawings, specifications, standard, ...), the written approval of Zoerkler must be obtained for release.

### 2) Supplier audits

In order to comply with aviation law and contractual requirements, it may sometimes be necessary to carry out audits at the supplier's premises. In the course of such audits by our agents, it is also possible that our customers or representatives of an aviation authority accompany this audit. The supplier is obliged to grant the audit team access to the relevant areas after prior appointment.

### 3) Transfer of orders / work relocations

The assignment of work to a subcontractor requires the explicit consent of ZOERKLER in written form. The same shall apply if the Supplier again undertakes the work, which he had assigned to the subcontractor, itself. The organization must also ensure that requirements specified by Zoerkler are also adhered to by the subcontractors. The supplier has to present his documents to Zoerkler upon request, on which basis the assessment and release for the change took place.

#### **4) Management of measurement and test protocols**

Unless otherwise agreed, measurement and test records shall be kept in such a way that they allow traceability to the required criteria.

Measurement and test records, proof of compliance with process parameters, material certificates, ... which document the status of the product must be forwarded to us in copies.

The component identification must enable assignment to the material certificate (2.1, 3.1, ...) or to other test documents/protocols.

#### **5) Archiving of records**

Unless otherwise agreed, all production documents that enable the creation process of a product or its conformity to the defined specifications are to be kept for at least 30 years, ensuring readability (digital or hard copy) and protection against destruction and theft.

#### **6) Procedure for not clearly defined or known specifications**

Specifications/standards or other references are to be found in the drawings/orders and checked for feasibility. If discrepancies are found, the purchasing department must be contacted immediately for clarification.

#### **7) Claims**

The supplier must react to complaints from Zoerkler in an appropriate manner (e.g.: corrective action report, 8D report, ...) in order to ensure sustainable measures to eliminate defects in our products. The type of measures initiated must be forwarded to us for information.

#### **8) Changes to production processes**

If the supplier carries out changes to the product and/or the process, changes at/of his suppliers, changes of the location of the production plant, he must inform Zoerkler of this and, if necessary, obtain approval. The supplier has to submit his documents to Zoerkler upon request, on which basis the assessment and approval for the change was carried out.

#### **9) Physical destruction of products**

It must be ensured that products and parts which prove to be unusable in the course of production are subjected to physical destruction. If the parts are provided by Zoerkler, the unusable parts must be marked accordingly and returned to Zoerkler.

#### **10) Procedures and processes to be applied**

If drawings, specifications, company standards refer to special specifications or service providers for "special processes" such as surface treatment, welding, non-destructive testing, ..., these must be used or commissioned without exception.

#### **11) Prevention of counterfeit parts**

The supplier must prevent the use of counterfeit parts by using only approved subcontractors in the course of procurement. It must be comprehensible that the sources of supply are OEMs or authorized dealers or manufacturers.



## 12) Employee awareness

The Supplier shall ensure that its employees are aware of:

- their contribution to product/service conformity
- their contribution to product safety (correct handling/packaging, notification of non-conformities, ...)
- the importance of ethical behavior (adherence to guidelines, respectful treatment of employees, role model effect by superiors, ...)

Date:

Date:

Signature Supplier

Signature Zoerkler Gears GmbH & Co KG